

# Guide for presentations

Please enter the room 10 minutes before the start of your session.



- ① Video Layout Selecting  
Speaker or gallery view
- ② Screen Mode Switching  
Full or partial display
- ③ Microphone Switching  
Microphone ON / OFF
- ④ Video Switching  
Video ON / OFF
- ⑤ Participant Display Selecting  
Change your display name  
(Full name, affiliation)
- ⑥ Start of Screen Sharing  
Share presentation materials
- ⑦ Stop of Screen Sharing  
Finish sharing the screen
- ⑧ Exit Button  
Leave the Zoom room promptly

## Screen Sharing Mode



⑦